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August 11, 1930.

Circular Letter No. 10.

Subject: ALLOTMENT OF ACTING PRINCIPALS.

Supervisors of Schools.

Enclosed is the distribution of Acting Principals for the school year 1930-31. The law requires that Acting Principals shall be teachers contracted as graded teachers. It is of course understood that the best teachers must be selected for these positions. Teachers holding a degree or a principal license with two or more years of experience in the grades and executive ability must have the preference over those who only hold an English graded license. English graded teachers who have been holding the position of Acting Principal without the required preparation should at least show evidence of professional growth if they are to be recommended. Classifications should be taken into account also. Teachers of English and Continuation school teachers are for classroom work only, and should not be recommended for these positions.

Since the appointment of Acting Principals should be made before the beginning of the school year, you are hereby requested to recommend your candidates for said positions at your earliest convenience.

Please call the attention of your candidates to the duties of principals on page 91 of the School Laws of Porto Rico. Principals shall hold themselves in readiness for such additional work as may be required by the Commissioner of Education or his representatives. They should visit their teachers regularly and leave with them written criticisms, using for that purpose the official pads of the Department of Education.

Only those Acting Principals in charge of a building with more than eight graded schools shall be exempt from assignment to an exclusive classroom.

Yours very truly,

(Signed) JOSE PADIN,
Commissioner of Education.

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